

L&S College Curriculum Committee
AGENDA
Thursday, September 8, 2016 at 2:00 PM
LT 4012

CCC website: <http://www.uww.edu/cls/curriculum-committee>

[Access CourseLeaf \(CL\) -Mozilla Firefox is preferred browser:](#)

<http://www.uww.edu/acadaff/facstaff/courseleaf>

1. Introductions
 - a. Absences – please send alternate to act as member
2. Approval of April 21, 2016 Minutes
3. Review of CCC website, calendar, Curriculum Flowchart
4. Approval of 2016-2017 CCC Guidelines
5. Review of UCC webpage and CourseLeaf links
 - a. Under Forms, Console and Catalog-see User Manual and Training Outline
 - b. Use Firefox as browser
 - c. It's Live. You can save changes and come back to it. If you change your mind and want a proposal "shredded," that can only be done by Becky Pfeifer in AVC's Office, x1055
 - d. Contact Melissa Thoma in Registrar's Office, x1570 for a new course number to be assigned or for any questions related to using the Coursepicker Tool in the Program form
 - e. Carefully review the Consultation instructions. Note that relevant documentation should be attached to the course or program form at the time of submission to the CCC.
 - f. Review Workflow. Special workflows will have to be arranged for proposals that require concurrent approval from other Colleges (e.g., BSE program changes)
6. Announcements
 - a. Spring 2017 Special Courses and Domestic Travel materials are due to Becky Pfeifer in AVC Office by Friday, Sept. 9. Reminder: please use Form 7 for these proposals which also need to be approved by Liz Hachten in the Dean's Office before going to Becky P.
7. Social Work
 - a. New Course – SOCWORK 571: Social Work Practice 1
 - b. New Course – SOCWORK 572: Social Work Practice II
 - c. Course Reactivation - SOCWORK 573: Social Work Practice III
 - d. Course Revision (add repeatability) - SOCWORK 783: Social Work Field Experience
 - e. Revision of New Program –SOCIAL WORK (MSW) LSMSWSOCWK
8. Old Business
9. Adjournment